APPENDIX VI – 12
TUSD Teacher Evaluation Workflow

**Step 1**
Beginning of the year and pre-conference held by end of 1st Quarter – Start Domain 1

Pre-assessment administered (September)

**Step 2**
Teacher Self-Review completed by December 1st

**Step 3**
1st Observation for all teachers must be completed by December 1st

**Step 4**
Post Conference with written feedback must be held within 10 business days of observation

**Step 5**
For teachers who scores 30 or more points in Domains 2 & 3 may request a second observation

**Step 5A**
For teachers who scores less than 30 points on Domains 2 & 3, schedule a 2nd pre-conference and begin the observation cycle again.

(A second or subsequent observations is required)

**Step 6**
2nd and subsequent Observations must be completed by May 1st

Post-assessment administered (March)

**Step 7**
Post Conference with written feedback must be held within 10 business days of observation

**Step 8**
Finish Domain 1, complete Domain 4 and the summary conferences form. Hold final conference, sign and date the summary by May 15th. Evaluation is complete!

VI - 3, p. 1