APPENDIX VI – 3
TUSD Teacher Evaluation Workflow

Step 1
Beginning of the year and pre-conference held by end of 1st Quarter – Start Domain 1

Step 2
Teacher Self-Review completed by December 1st

Step 3
1st Observation for all teachers **must** be completed by December 1st

Step 4
Post Conference with written feedback **must** be held within 10 business days of observation

Step 5
For teachers who scores 30 or more points in Domains 2 & 3 may request a second observation

Step 5A
For teachers who scores less than 30 points on Domains 2 & 3, schedule a 2nd pre-conference and begin the observation cycle again.

(A second or subsequent observations is required)

Step 6
2nd and subsequent Observations **must** be completed by May 1st

Step 7
Post Conference with written feedback **must** be held within 10 business days of observation

Step 8
Finish Domain 1, complete Domain 4 and the summary conferences form. Hold final conference, sign and date the summary by May 15th. Evaluation is complete!