APPENDIX IX – 6
2017-2018 TTL Program documentation:

- Schedule of TTL Monthly Meetings:

Dates and Agenda items for the 2017/2018 year:

2017:

Aug 15 and 17 –
Agenda- TTL Program overview, Schooldesk website, Office 365 access

Sep 19 and 21 –
Agenda - Skype call guest speaker O365 and Curriculum 4.0, November Cluster Teaching and Learning Summit, MEC (Microsoft Educator Community) MIE (Microsoft Innovative Educator) 21st Century Learning Design, Teaching with Technology Basics Badge

Oct 17 and 19 –
Agenda – November Cluster Teaching and Learning Summit planning, TTL Time Entry training

Nov 14 and 16 (cluster teaching and learning summit) –
Agenda – Summit presentations, Synergy Gradebook training, MEC MIE Trainer/Master Trainer

2018:

Jan 16 and 18 –
Agenda – Synergy LMS pages, AZELLA Testing, TTL Teams and spreadsheet hours

Feb 13 and 15 –
Agenda – MIE Teams training, O365 Teams, AZ Merit testing (includes O365 Teams use), AIMS Science testing

Mar 13 (All Clusters combined meeting) Catalina HS + no Thursday meeting
Agenda – TTL Teaching and Learning Summit (included presentations for Microsoft Office 365, Skype for Business, Promethean Boards, MineCraft in Education, Textbook Warehouse, MEC resources, O365 Teams for PLCs, O365 Forms in the classroom, O365 Excel, ExamView

Apr 10 and 12 –
Agenda – Social Media, MIE Trainer Academy Learning path, Microsoft Expert nominations and School nominations, O365 student pilot program, O365 Teams training

May 15 and 17 (All Clusters Skype meeting) (Tuesday and Thursday meetings) –
Agenda – O365 Forms training, AZ Merit summary, TTL program 2018-2019, Region configuration